

Reservation Contract for Facilities  
CAMP TUSCOBA RETREAT CENTER  
Union Chapel Road Northport, Alabama  
(Mailing address)

8326 Enterprise Ave. NE, Tuscaloosa, Al. 35406 (205)752-6797  
Fax# (205)752-2313 email: jcmoore43@gmail.com

GENERAL ARRANGEMENTS

Sponsoring Organization: \_\_\_\_\_ Email \_\_\_\_\_

Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
\_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address(if different from above): \_\_\_\_\_

Age Group: \_\_\_\_\_ Projected Attendance: # Male: \_\_\_\_\_ # Female \_\_\_\_\_

CAMP / RETREAT ARRANGEMENTS

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Departure time: \_\_\_\_\_

REQUESTED ACCOMMODATIONS

Hatchel Gymnasium \_\_\_\_\_

Hatchel Building Bunk Rooms \_\_\_\_\_

Blake Bunkhouse \_\_\_\_\_

Grace Pastor's Cottage \_\_\_\_\_

SPECIAL SERVICE NEEDS

Outdoor Recreation Only \_\_\_\_\_

Lower Picnic Pavilion \_\_\_\_\_

Paddle Boats \_\_\_\_\_

FINANCIAL OBLIGATION

GUEST RATES: Please check those which apply to your request:

\_\_\_\_\_ Day or Evening Event - \$250

\_\_\_\_\_ Overnight Event (Gym) - \$380 per night

\_\_\_\_\_ Overnight Event (Bunkhouse) - \$250 per night

\_\_\_\_\_ Grace Pastor's Cottage - No charge for local pastors - \$25 per night for Church rental for guest Pastor/  
Missionary

A non-refundable / non-transferable deposit of \$50 is required in order to confirm Retreat / Camp dates. This amount will be credited to your final bill. Organization is responsible for balance of retreat service fees to be paid by sponsoring organization on or before arrival.

–or–

Organization may send total amount of retreat fees along with contract to confirm dates.

***Make checks payable to: CAMP TUSCOBA***

**CANCELLATION OR CHANGES TO GUARANTEE PROVISIONS**

If you cancel your reservation the following provision applies:

The deposit will be forfeited if the reservation is canceled less than 30 days prior to Retreat / Camp

**EXCEPTIONS TO THE CANCELLATION POLICY**

1. Group will find an acceptable replacement group.
2. Retreat canceled due to reasons beyond the control of the Sponsoring Organization or Camp Tuscooba.

**CAMP GUIDELINES**

The Sponsoring Organization is responsible for providing adequate care, supervision (including required background checks), and activities for children attending with their group.

All youth groups (under 18) are required to have adult counselors (21 or older) within a ratio of 1 female counselor for every 10 girls and 1 male counselor for every 10 boys.

Profanity and alcoholic beverages are not permitted on campus. Smoking inside buildings is not permitted and is discouraged on campus. Use or possession of alcoholic beverages or illicit drugs will result in the guests being asked to leave.

Possession of fireworks / firearms is not permitted.

Due to limited housing for persons with restricted mobility, groups should make such requests during the reservation process. Assistance dogs accompanying their master are welcome. However, personal pets belonging to guests are not allowed.

The Sponsoring Organization is financially responsible for replacing broken game equipment beyond normal wear and tear, extraordinary damages to property and excessive cleaning costs. Statements covering such damage will be issued to the sponsoring organization.

All guests are requested to assist in conserving energy and water whenever possible.

Life Jackets (available in storage closet) are REQUIRED for ALL persons in boats and paddle boats.

**CAMP TUSCOBA CLEANUP CHECKLIST FOR ALL FACILITIES**

1. Please do NOT leave any garbage/trash in buildings or picnic areas, but bag all garbage and place it in the dumpster outside in the gym parking lot.
2. Insure all Heating/Cooling units and the Stove are off.
3. Insure ALL FIRES (in fireplace & campfire up at the cross) are out.
4. If used, clean bathrooms and kitchen before leaving—take ALL food you have brought.
5. Clean floors in ALL rooms used--vacuum dorm rugs and game room, and wet mop kitchen and bathrooms, dry mop gym. PLEASE wet mop ALL food and drink spills in Gym & the Bunkhouse.
6. Clean stove and popcorn popper if used.
7. Store ALL equipment used.
8. Insure ALL lights are off—inside and outside buildings.
9. Insure ALL doors & windows are locked.
10. Lock gate on the way out and return keys promptly.
11. In Grace Cottage, please wash all dishes and linens you use.

These facilities are for Your Pleasure and God's Glory. Please help us maintain them and report any damages to us. Remember: "Whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him." Col. 3:17.

Thanks so much!

ORGANIZATIONAL LEADER'S RESPONSIBILITIES: I HEREBY AGREE TO:

A. INFORM THE GROUP OF ALL TUSCOBA POLICIES AND MAINTAIN SUPERVISION OF THE GROUP AT ALL TIMES.

B. INSURE THAT THE GROUP COMPLETES THE ABOVE CLEANUP CHECKLIST WHICH IS POSTED IN EACH FACILITY BEFORE DEPARTURE.

Leasee/ Sponsor's Representative

Date completed

\_\_\_\_\_

\_\_\_\_\_

signed

\*\*\*\*\*CERTIFICATE OF LIABILITY INSURANCE\*\*\*\*\*

Our insurance carrier requires that all groups provide Camp Tuscoba with a current Certificate of Insurance prior to arrival.

This certificate needs to include:

Liability coverage and MUST name The Moore Foundation as an ADDITIONAL INSURED PARTY.

Sponsor/Leasee further agrees to indemnify and hold harmless Camp Tuscoba / The Moore Foundation , their respective officers, their respective agents, and their respective employees from all and any claims, damages, losses, and expenses arising from negligent, wantonness or other tortuous actions of the Sponsoring Organization and/or the Sponsoring Organization's employees and/or its agents or representatives.

We hope you enjoy your time here. If you have any questions or problems, please contact us. Thank you for your cooperation.

9/1/2010